

# INFORMATION PACKET

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Friday, July 5, 2019



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We are CASPER

**Communication Accountability Stewardship Professionalism Efficiency Responsiveness**

## The Grid

A working draft of Council Meeting Agendas

<b>July 9, 2019</b>	<b>Councilmembers Absent:</b>			
<b>Work Session Agenda Items</b>		Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested				
Council Meeting Follow-up			5 min	4:30
Daily/Temporary Food Truck Permits/Standards (Fleur Tremel - Memo Due)		Direction Requested	20 min	4:35
Health Department - Food Preparation On-site - options				
Museum Donations		Direction Requested	20 min	4:55
Annexation Update		Direction Requested	20 min	5:15
Agenda Setting			20 min	5:35
Legislative Review			10 min	5:55
Council Around the Table			10 min	6:05
Approximate Ending Time:				6:15

<b>July 16, 2019</b>	<b>Councilmembers Absent: Mayor Powell</b>					
<b>Regular Council Meeting Agenda Items</b>		Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent      N = Item is not on Consent						
Establish August 6, 2019 as Public Hearing Date for Consideration of an Ordinance Approving a Rezone of Lots 25-26, Block 8, East Burlington Addition, From M-1 (Limited Industrial) and C-2 (General Business), to Entirely C-2 (General Business), Located at 442 North Lennox.		C				
Establish August 6, 2019 as Public Hearing Date for Consideration of an Ordinance Approving a Zone Change of the Former North Casper Elementary School, on Lots 51-69 and 151-169, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, and Vacated alley Adjacent to Lots 51 through 64 and Lots 151 through 164, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, being also described as the North 350 Feet of the alley within Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, from Ed (Educational District) zoning to C-2 (General Business), located at 1014 Glenarm Street.		C				
Ordinance Approving a Plat Creating Fleming Addition to the City of Casper, and Approving the Subdivision Agreement for said Addition. 3rd Reading				N		
Rezoning of Block 60, Lot 9, and N. 20' of Lot 10; and Block 60, West 1/2 of Lots 10-12, Exc. N. 20' of Lot 10, Casper Addition, Located Directly East of the New Rescue Mission, on Lots Currently Addressed as 221 & 227 North Park Street. 3rd Reading				N		
Amending Section 17.12.124 of the Casper Municipal Code Pertaining to Wireless Communication Facilities 2nd Reading				N		

Amending Subparagraphs 10.36.031(D)(2)(b)(ii), (iv) and (v) of the Casper Municipal Code Regarding Mobile Vendor Parking. 2nd Reading (postponed from July 2nd)			N		
Approving the Vacation and Replat Lots 1, 2 and 3, Block 75, Casper Addition, and Parcels Described in Instruments # 551531 & 551532, City of Casper, Natrona County, Wyoming, Located in a Portion of the NE1/4 of the NE1/4, Section 9, T.33 N. – R.79 W., 6 <sup>th</sup> P.M., to Create the ANB Bank Addition, and Associated Subdivision Agreement.				C	
Approving the Creation of a Disability Council for the City Council, Adopting the Bylaws and Appointing the Officers and Members.				C	
Authorizing an Agreement with Chalk Buttes Landscaping, Inc., in the Amount of \$105,732.47, for the Highland Park Cemetery Irrigation Improvements 2019 Project.				C	
Authorizing a Contract for Professional Services with WLC Engineering and Surveying in the Amount of \$54,700, for the Morad Park to Walmart Trail.				C	
Authorizing a Revocable License Agreement with Energy Property Holdings for Water and Sewer Services Across City of Casper Property.				C	
Authorizing an Agreement with Grizzly Excavating & Construction, LLC, in the Amount of \$95,248, for the 5 <sup>th</sup> & Beech Sanitary Sewer Replacement Project.				C	
Authorizing an Agreement with Chalk Buttes Landscaping, Inc., in the Amount of \$105,732.47, for the Highland Park Cemetery Irrigation Improvements 2019 Project.				C	
Authorizing a Procurement Agreement with DC Frost Associates, Inc., in the Amount of \$40,248.48 for 18 wiper kits and associated parts to be used on the Ultra Violet Disinfection System at the Sam H. Hobbs Wastewater Treatment Plant. (tentative)				C	
Authorizing a Contract for Outside-City Water Service with Steven W. Hanson. (tentative)				C	
Authorizing the Purchase of One (1) One-ton Pickup with Dump Body and Accessories, from Fremont Motors, Casper, Wyoming, to be Used in the Cemetery Section of the Parks and Recreation Department, in the Total Amount of \$48,451.					C
Executive Session - Personnel					

<b>July 23, 2019</b>	<b>Councilmembers Absent:</b>		
<b>Work Session Agenda Items</b>	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
State Health Plan Option	Direction Requested	60 min	4:35
Finance Policies Resolution (Tom Pitlick)	Move Forward for Approval	20 min	5:35
Interactive Long-Range Transportation Plan (Liz Becher)	Direction Requested	30 min	5:55
Wage & Compensation Study (Tracey Belser)	Direction Requested	40 min	6:25
Agenda Setting		20 min	7:05
Legislative Review		10 min	7:25
Council Around the Table		10 min	7:35
Approximate Ending Time:			7:45

**August 6, 2019**      **Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
C = Item is on Consent      N = Item is not on Consent					
Rezone of Lots 25-26, Block 8, East Burlington Addition, From M-1 (Limited Industrial) and C-2 (General Business), to Entirely C-2 (General Business), Located at 442 North Lennox. Public Hearing		N			
Zone Change of the Former North Casper Elementary School, on Lots 51-69 and 151-169, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, and Vacated alley Adjacent to Lots 51 through 64 and Lots 151 through 164, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, being also described as the North 350 Feet of the alley within Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, from Ed (Educational District) zoning to C-2 (General Business), located at 1014 Glenarm Street. Public Hearing		N			
Amending Section 17.12.124 of the Casper Municipal Code Pertaining to Wireless Communication Facilities 3rd Reading			N		
Amending Subparagraphs 10.36.031(D)(2)(b)(ii), (iv) and (v) of the Casper Municipal Code Regarding Mobile Vendor Parking. 3rd Reading			N		
Authorizing the Purchase of Two Paratransit Buses for use in the City's Transit System From Creative Bus Sales in an Amount of \$149,182 and Options to Purchase two Additional, Identical Vehicles Over the Next Four (4) Years.				C	

**August 13, 2019****Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up			4:30
Code of Ethics (John Henley)	Direction Requested	40 min	
Agenda Setting		20 min	
Legislative Review		10 min	
Council Around the Table		10 min	
Approximate Ending Time:			

**August 20, 2019****Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
C = Item is on Consent      N = Item is not on Consent					
Rezone of Lots 25-26, Block 8, East Burlington Addition, From M-1 (Limited Industrial) and C-2 (General Business), to Entirely C-2 (General Business), Located at 442 North Lennox. 2nd Reading			N		
Zone Change of the Former North Casper Elementary School, on Lots 51-69 and 151-169, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, and Vacated alley Adjacent to Lots 51 through 64 and Lots 151 through 164, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, being also described as the North 350 Feet of the alley within Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, from Ed (Educational District) zoning to C-2 (General Business), located at 1014 Glenarm Street. 2nd Reading			N		

**August 27, 2019****Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up			4:30
Agenda Setting		20 min	
Legislative Review		10 min	
Council Around the Table		10 min	
Approximate Ending Time:			

## Proposed Work Session Agenda Items

Item	Proposed Date	Estimated Time	Notes
Downtown Parking Study Implementation		45 min	
Goodstein Lot Lease (Long Term Plan)			
Property Code Revisions		40 min	Anytime after March 2019
Parking on the Parkways		30 min	Anytime after January 2019
David Street Station 501(c)(3)		30 min	Anytime after January 2019
Dog Parks			After Summer 2019
Green Valley - Annexation Status Report			After Annexation report is prepared
Arborist Licensing			Mayor's Request
Health Department Discussion			Mayor's Request
Property Tax Structure/Revisions			
Leash Laws			Councilman Walsh's Request
Visit Casper			
Wyoming 211			Mayor's Request
WAM Video - Open Meetings Law			
Speed Limits			



### Staff Suggested Items:

Sign Code Revisions		60 min	Anytime after April 2019
Limo Amendment			
Context Sensitive Agreements with WYDOT on Poplar St Bridge			
Memorials, Donations, and Sponsorship Policy			
Boys & Girls Club Skate Park			
Tow Fee Policies Review			
Results of Police Station Assessment			
Meadowlark Park			
Parade Permit Ordinance Revisions			
Special Event Guide Policy & Revisions			
City Hall S.A.F.E. Project			
Wayfinding Plan	August 13, 2019		
Budget Amendment	August 13, 2019		

### Future Council Meeting Items

February 18, 2020 Mr. Robert Hildebrand - 100 year celebration (Mayor of Casper in 1967)
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# July 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1  <i>5:00 p.m.</i> - CNFR (Walsh, Freel)	2  <i>6:00p</i> -Council Meeting	3  <i>11:30a</i> -Drug Court (Huber) (None) <i>5:30p</i> -Platte River Restoration Advisory Committee (Pacheco)	4   <i>4th of July City Offices Closed</i>	5	6
					Central WY Fair begins July 5 <sup>th</sup>	
7	8  <i>8:30a</i> -Historic Preservation (Bates)	9   <i>Parade Day City Offices Closed 10a-1p</i>  <i>4:30p</i> -Council Work Session	10  <i>11:30a</i> -DDA (Powell) (Nov, Jan, Mar, May, Jul, Sep) <i>6:00p</i> -Amoco Re- use JPB (Hopkins)	11  <i>7:00a</i> -CAEDA (Powell) <i>4:30p</i> -Leisure Services Board (Huber) <i>7:00p</i> -Youth Empowerment (Pacheco)	12  <i>11:30a</i> -Chamber Coordination/ Infoshare (None)	13
Central WY Fair (7/5-7/13) & Rodeo (PRCA 7/9-7/13)						
14	15  <i>4:00p</i> -OYD Advisory Committee (Hopkins, Freel)	16  <i>9:30a</i> - EDJPB Budget Mtg. <i>11:30a</i> -Regional Water JPB (Walsh, Powell, Huber, Freel) <i>4:00p</i> -Chamber of Commerce (Bates)  <i>6:00p</i> -Council Meeting	17	18  <i>7:30a</i> -Mayor/ Commissioner (Rotates) <i>11:00a</i> -Housing Au- thority (Bates) <i>4:00p</i> -Contractors' Licensing Board (Lutz) <i>5:30p</i> - City County Board of Health (Bates) <i>6:00p</i> - Planning & Zoning (Hopkins) <i>7:00p</i> -Youth Empowerment (Pacheco)	19	20
21	22  <i>12:30p</i> -Senior Services (Pacheco) <i>2:00p</i> -CATC (Johnson) <i>4:00p</i> -OYD Advisory Committee (Hopkins, Freel)	23  <i>11:30a</i> -Travel & Tourism (Johnson, Freel)  <i>4:30p</i> -Council Work Session	24  <i>7:00a</i> -CPU Advisory Board (Bates) <i>11:30p</i> -NIC (None) <i>1:00p</i> -Civil Service Commission (None) <i>5:15p</i> -CAP (None)	25  <i>3:00p</i> - Disability Council (Powell) <i>7:00p</i> -Youth Empowerment (Pacheco)	26	27
28	29	30	31	August 1  <i>7:00p</i> -Youth Empowerment (Pacheco)		

We are CASPER

COMMUNICATION ACCOUNTABILITY STEWARDSHIP PROFESSIONALISM EFFICIENCY RESPONSIVENESS



## JUNE 2019 NEWSLETTER



yART Sale!

Saturday June 22

7am-2pm

art, supplies,  
frames, mattes,  
and more!

### POSITION ANNOUNCEMENT:

Administrative assistant/Bookkeeper for ART 321. Proficiency with Quick Books, Excel, MS Word, financial management experience, good communications skills and flexibility required. Call Susie @ **265.2655** or send resume to **susie@art321.org**.

Learn more about this position at: <http://casperartguild.org/administrative-assistant.html>



Clockwise from bottom left:

Wanda Sanders "Performing Arts Wyoming: Prairie Serenade"

Rick McCann "Rattler",  
Juliana Dority "Fringed Friends"

Heidi Larsen "12-23-58"

Bev Mathisen "Little Big Ears"





## JULY ART WALK-DATE CHANGE

The July Art Walk will be on Saturday, July 6th from 11am-2pm

### Calendar of Events

<b>Groups:</b>		
Tuesday	10:00am - 12:00pm	Ceramics
3rd Tuesdays	12:00pm	Colored Pencil Society
Wednesday	10:00am - 1:00pm	Portrait Painting
Wednesday	10:00am-12:00pm	Weaving Group
Thursday	10:00am - 1:00pm	Pastel Painting Group
Third Thursday	1:00pm-3:00pm	Fiber Group
Saturday	10:00am - 12:00pm	Watercolor Class
Saturday	1:00PM-4:00pm	Oil & Acrylic Group
<b>Shows:</b>	JUNE: Mel Keffer	
	Rough Stock & Wranglers	
	Ellen Black and Friends	
	Holly Bryson and Friends	
	JULY: Barry Sanderson	
	POWR of Multiples	
	Ceramics and Sculpture OPEN CALL	

### DUE DATE FOR JULY SHOWS JUNE 27TH 4PM

<b>Events:</b>	JUNE 21: Portable Masterpieces 7pm
	JUNE 22: yART sale 7am-2pm
	JUNE 29: Oaxaca Weaver pop-up 10am-4pm
	JULY 6: Clay Fest 9am-4pm
<b>Workshops:</b>	JULY 5: Clay Festival Workshop 10am-NOON
	JULY 10: Circular Weaving 10am-NOON
	AUG 3: Wire Wrap Jewelry 10am-4pm



**ART 321**  
**WYOMING**  
**CLAY**  
**FESTIVAL**  
 —&—  
**POTTERY**  
**SALE**  
**JULY 6, 2019**

**9AM - 4PM**  
**321 W. Midwest Ave**

Casper College



ART 321 is pleased to have Mexican weaver, **Alex Martinez** at the guild for a fun pop-up shop and demonstration on Saturday June 29th from 10 a.m.-4 p.m. You'll have the chance to purchase beautiful weavings of all sizes! Hear from a master weaver

describe his family's process, and some current realities of cross-border commerce. The talk and demo will begin at 1:30 p.m. and is free to the public!

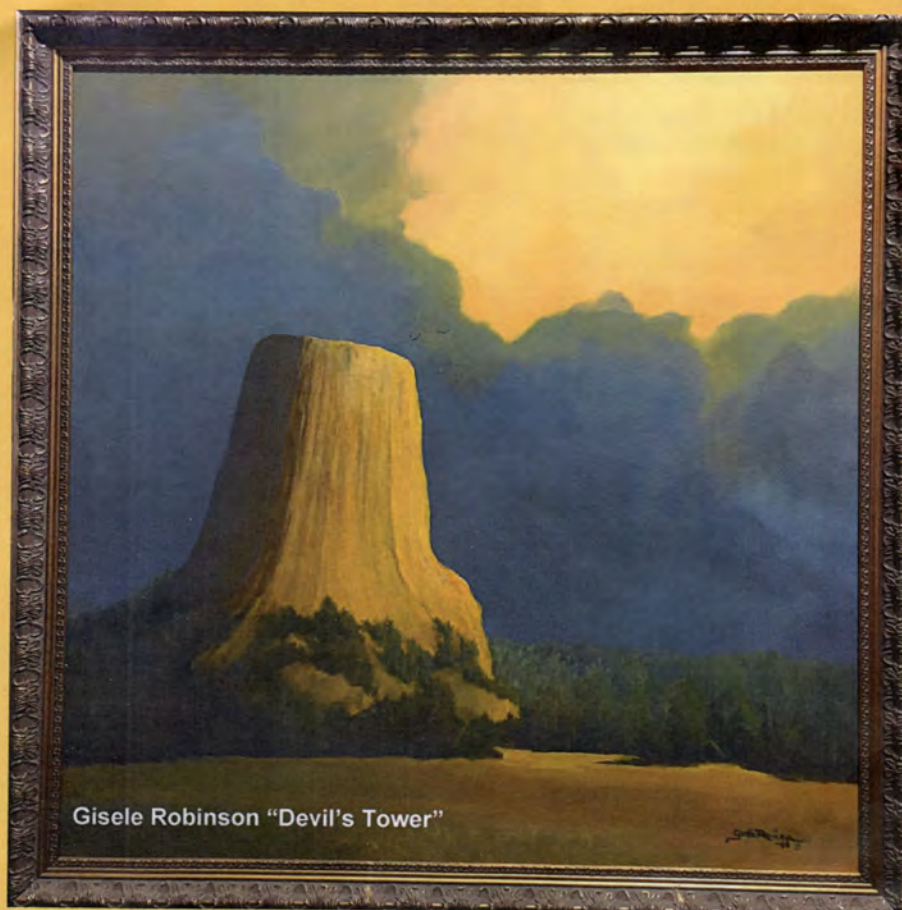


Trinkle Brass Works AKA Portable Masterpieces is launching the **Casper Mountain Music Institute and Festival** on June 17th -30th. The 9-piece salon orchestra will perform with local students at various venues in the Casper area. As part of their mission to partner with community and arts organizations, Portable Masterpieces will be collaborating with Opera Wyoming in a performance at ART 321 on June 21st at 7pm (doors open at 6:30). Tickets are \$12 per person— keep an eye out for more information on our website and social media!



ART 321 is pleased to announce that we will be holding the **25th Annual International Miniatures Show** this August. Artists are invited to enter their small, original works of art in any of the following mediums: oil, acrylic, watercolor, gouaches, pastels, mixed media, graphics, hand-pulled prints or sculpture using any materials – wood, stone, metals, plaster or clay. Image size is limited to 25 square inches and can be no larger than 1/6 life-size. A non-refundable entry fee of \$30.00 shall accompany a maximum of three entries along with completed entry form. Artwork due July 25th.

ART 321 is offering a fun weaving workshop Wednesday, July 10th from 10 a.m to 12 p.m. You will learn how to make a miniature circular weaving from the wonderful **Beth Ann Pillen**. This class is for any skill level and only costs \$10 for members and \$12 for nonmembers! Call or stop in today to sign up for this class!



Gisele Robinson "Devil's Tower"



Ken Vroman "Beast of the Storm"



Mel Keffer "Making a Point"



\*\*\*ART 321 MEMBERS IN THE SPOTLIGHT \*\*\*

Please let Susie know about your **arts-related awards or achievements** so we can celebrate them in next month's newsletter!

**Thanks to Richard and Carolyn Rodgers** for donating to have this newsletter printed in color. If you would be willing to sponsor the color printing next month, please contact Susie.

**Thank you** Jenna VonHofe, Barry Sanderson, Ranae Mason, Ken Carpenter, John Dilgarde, Ellen Balck, Nancy Geldien, Holly Bryson, and Cathy Szymczak for helping with the May installation!

Debbie Jenkins would like to thank to Susie Grant, Cathy Becker, Jo LaPerriere, Lori Wormus, Rachel Hawkinson, and Diane Sanderson for helping with the gift shop changeover!

**Thank you** to Ranae Mason, Richard Rodgers, Bev Fleming, Audrey Jarvis, Lori Wormus, Ellen Schreiner, and Diane Sanderson for volunteering at the front desk this May!

Chris Navarro

"8 Second Rush"



**Contact Us:** 321 W. Midwest  
Casper, Wyoming  
82601

**Phone:** (307) 265-2655  
**Hours:** Tue -Sat 10am to 4pm  
Free Admission

**Website:** art321.org

**E-mail Addresses:**  
susie@art321.org  
info@art321.org  
jo@art321.org  
cathy@art321.org  
contest@art321.org

**ART 321, Casper Artists' Guild, Inc.,**

**MISSION STATEMENT: ART 321**

The Casper Artists' Guild nurtures & educates visual artists while making the arts welcoming & approachable to all.

Edited for Art 321

by Jo LaPerriere



Carter Napier  
200 N. David Street  
Casper, WY 82601

Art 321  
321 W. Midwest  
Casper, WY. 82601

CASPER WY 82601  
15 JUN 2019 PM 2 L



**From:** Roehr, Mary [mailto:Mary.Roehr@charter.com]  
**Sent:** Sunday, June 30, 2019 8:45 AM  
**Subject:** Charter Spectrum Channel Lineup Changes

Hello.

Charter Communications is making changes to our residential channel lineup for customers in your community.

PROGRAMMING	CHANGE
EVINE Rebrand to ShopHQ	EVINE Rebrand to ShopHQ

Please contact me at [mary.roehr@charter.com](mailto:mary.roehr@charter.com), or 406-671-7956 should you have any questions.

Sincerely,

Mary Roehr



**Mary Roehr** | Director, Government Affairs, Colorado, Montana, Wyoming | C: 406-671-7956  
951 W. Custer Ave. | Helena, MT 59601



July 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2	3	4	5 Crabtree Amusement Carnival  The Voice of Casper-Blind Auditions	6 Sidewalk Chalk Art Festival  Crabtree Amusement Carnival  NO LIMITS MONSTER TRUCKS  The Voice of Casper-Battle Rounds
7 Crabtree Amusement Carnival  Open Class BBQ Contest  The Voice of Casper-Playoff Round (Semi-Finals)	8 Rodetto  Crabtree Amusement Carnival	9 Rodetto  Central Wyoming Fair & PRCA Rodeo Parade  Crabtree Amusement Carnival  Crabtree Amusement Carnival (Kids Day)  PRCA Rodeo-First Performance (Tuesday)	10 Crabtree Amusement Carnival  PRCA Rodeo-Wednesday (Wrangler Patriot Night)	11 Crabtree Amusement Carnival  PRCA Rodeo-Thursday (Tough Enough to Wear Pink Night)	12 Crabtree Amusement Carnival  Crabtree Amusement Carnival (Kids Day)  PRCA Rodeo-Friday Performance	13 Jr. Livestock Sale Buyers Breakfast  Junior Livestock Sale  Crabtree Amusement Carnival  The Voice of Casper-Finale  PRCA Rodeo-Saturday Finals Performance
14	15	16	17	18	19 Remax The Group-Balloon Round Up  Balloon Glow Pilot Meet & Greet	20 Remax The Group-Balloon Round Up
21 Remax The Group-Balloon Round Up	22	23	24	25	26 Central Wyoming Kennel Club-Annual AKC Dog Show	27 Central Wyoming Kennel Club-Annual AKC Dog Show
28 Central Wyoming Kennel Club-Annual AKC Dog Show	29	30	31			

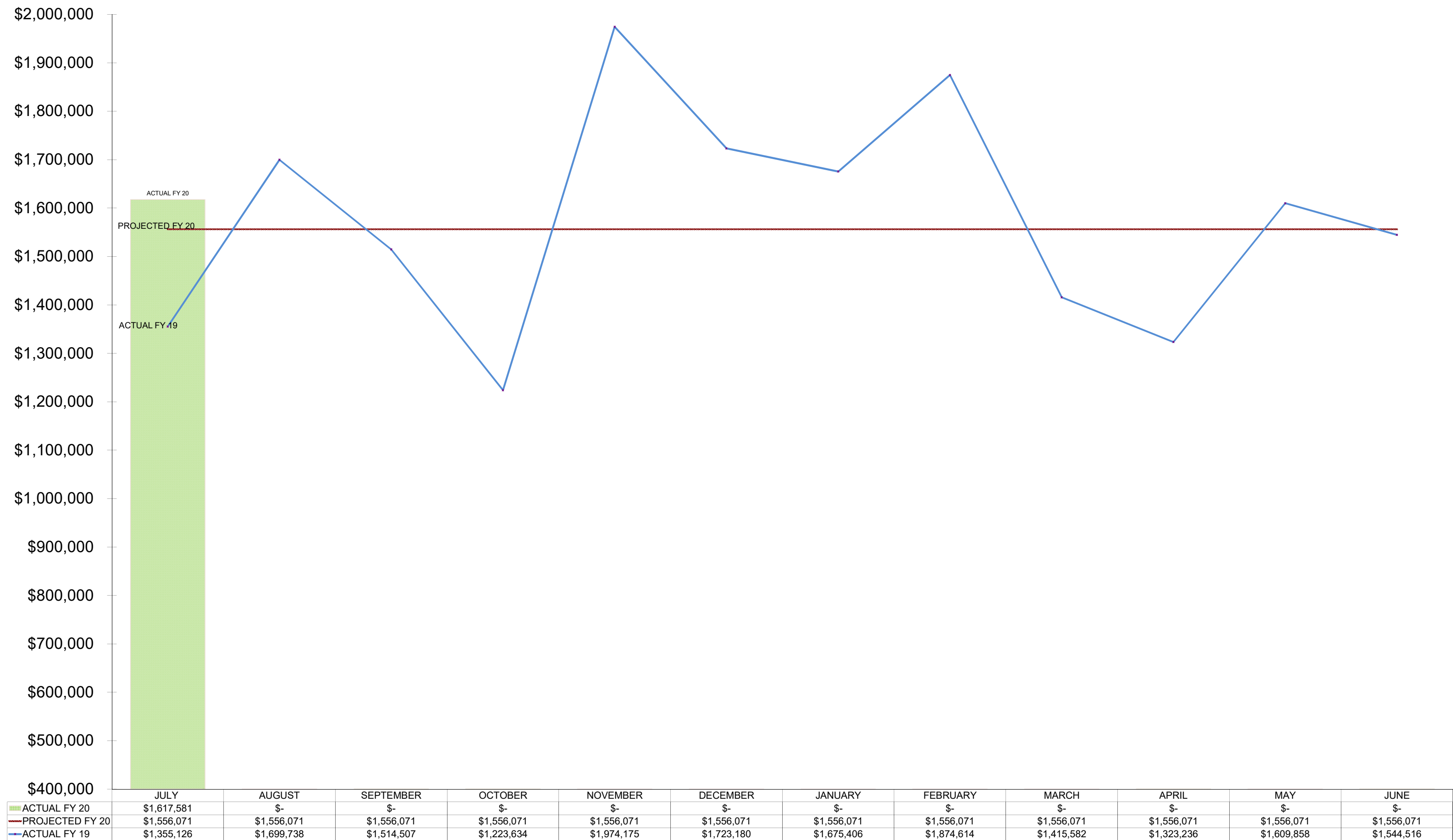


**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**8% of Fiscal Year 2020 has Lapsed**

The optional Sales tax report for FY20 shows we are currently at 8% of the budget year.  
General Fund is up 3.95% from projected year to date which is at 8.66% of budget.  
1%16 is down 2.21% from projected year to date which is at 8.15% of budget.

State Shared Sales Tax					
	Date	Amount	Amount		Percent of Annual
	Received	Received	Budgeted	Actual-Budget	Budget
FY 2020 General Fund	7/5/2019	\$ 1,617,581	\$ 1,556,071	\$ 61,510	8.66%
	Aug	-	1,556,071		
	Sep	-	1,556,071		
	Oct	-	1,556,071		
	Nov	-	1,556,071		
	Dec	-	1,556,071		
	Jan	-	1,556,071		
	Feb	-	1,556,071		
	Mar	-	1,556,071		
	Apr	-	1,556,071		
	May	-	1,556,071		
	June	-	1,556,071		
	Total FY 2020	\$ 1,617,581	\$ 18,672,852	\$ 61,510	
	Optional 1% Tax				
7/5/2019	\$ 1,348,645	\$ 1,379,092	(30,447)	8.15%	
Aug	-	1,379,092			
Sep	-	1,379,092			
Oct	-	1,379,092			
Nov	-	1,379,092			
Dec	-	1,379,092			
Jan	-	1,379,092			
Feb	-	1,379,092			
Mar	-	1,379,092			
Apr	-	1,379,092			
May	-	1,379,092			
June	-	1,379,092			
Total FY 2020	\$ 1,348,645	\$ 16,549,101	\$ (30,447)		
Total	\$ 2,966,225	\$ 35,221,953	\$ 31,063		

# Sales Tax FY 2020 Versus Projection and Prior Year



	ACTUAL FY 19	PROJECTED FY 20	ACTUAL FY 20
YTD TOTAL	\$ 1,355,126	\$ 1,556,071	\$ 1,617,581
YTD VARIANCE			\$ 61,510
		% Difference	In Dollars
CHANGE FROM FY20 PROJECTED TO FY19 ACTUAL-SAME MONTH		3.95%	\$61,510
CHANGE FROM FY20 PROJECTED TO FY19 ACTUAL-YEAR TO DATE		3.95%	\$61,510
CHANGE FROM FY19 ACTUAL TO FY20 ACTUAL-SAME MONTH		19.37%	\$262,455
CHANGE FROM FY19 ACTUAL TO FY20 ACTUAL-YEAR TO DATE		19.37%	\$262,455



**ComTronix**  
**800 W Collins Drive**  
**Casper, Wyoming 82601**

**Join us for our OPEN HOUSE!**  
**Family Friendly**  
**Complimentary Food and Beverage**  
**HQ BBQ**  
**Gruner Brothers Brewing**  
**Face Painting Booth**  
**Cupcakes from Treat Yourself by Heather**  
**Cash Bar from Poplar Wine and Spirits**

**RSVPs are Appreciated**  
**307-265-8838**

PRESORT  
STANDARD  
U.S. POSTAGE

**PAID**

Casper, WY  
PERMIT No. 133

T - 2 (PK 1) 118 - 352

CASPER CITY COUNCIL MEMBERS  
200 N DAVID ST  
CASPER, WY 82601-1815





1989-2019

We are celebrating 30 years in business!

Come and celebrate with us at our OPEN HOUSE!

Friday

August 9th

3:00 to 8:00 pm

800 W Collins

Casper WY 82601

**From:** Victoria Ziton [mailto:vziton@foodbankrockies.org]  
**Sent:** Wednesday, June 26, 2019 5:11 PM  
**To:** Renee Jordan-Smith <rjordansmith@casperwy.gov>  
**Subject:** Save the Date! --Wyoming's Black & White Dinner



**09-13-2019**

**We wanted you to be the first to know about our Third Annual Black & White Dinner/Dance.**

Tickets will be limited to 170 for this Casper event. You remember 2017's Speakeasy theme! And last year's celebration of all things James Bond! This year we will revel in the glamour of old Hollywood.

Guests will be encouraged to dress as their silver screen character (movie mogul, femme fatal, or epic hero.) But be ready! Like any good opening night, this event will be sold out. So while you may



know the date, time and theme of our event, the location will be announced just 2 hours before the curtain rises.

**So plan now, save the date for this glamorous, fabulous (glam-fab) evening of elegant food, dance, and show-stopping drinks.**

**OR... reserve your place!**

**[Sponsorships and tickets are available now.](#)**



**Our Contact Information**

Wyoming Food Bank of the Rockies

PO Box 1540

Evansville, WY 82636-1540

307-265-2172

[www.wyomingfoodbank.org](http://www.wyomingfoodbank.org)

[Unsubscribe](#) | [Manage email preferences](#)



June 28, 2019

Mr J. Carter Napier  
City Manager  
City Hall, 200 N. David St.  
Casper, WY 82601

Dear Mr Napier

Fort Caspar Museum, Fort Caspar Museum Association, and Friends of the Wyoming Veterans Museum are collaborating to host a *Korean War Casper USO Show*. This evening of great entertainment will be presented on August 17, 2019.

The *Korean War Casper USO Show* will feature special radio broadcast by Bob Hope and period music by The Hot Tomatoes! We are excited to provide the community with an opportunity to connect the past with the present through dinner and dancing. We are pleased to host performances by Lynn Roberts as Bob Hope with Chuck Carson serving as announcer. Kick up your heels to the music of The Hot Tomatoes – Denver's premier dance orchestra.

This special event includes a fabulous dinner from Bullwhip Catering, and will be included in the event ticket price.

When you become a sponsor, you are reaching people who attend the *Korean War Casper USO Show* and a large segment of the Casper area market with your inclusion in our cohesive advertising campaign.

Please consider partnering with us as a sponsor to make this event a reality. Thank you for your consideration.

Carter, I appreciate you meeting with me last week and for your interest in our event. The city of Casper generously supported us for the 2014 show at the \$3,000 level. At that level, the city is included in all advertizing, has a banner at the event and a table for eight people. We are humbled and appreciative of whatever support you and the council decide. Thank you again.

Larry Steensland Friends of the Veteran's Museum Secretary



Becky Steensland Friends of the Veteran's Museum Treasurer

**The Casper USO Show Sponsorship Includes:**

**\$3,000.00 +  
Value**

- Listing as a corporate sponsor for all print, website and email advertising, 1/8 page ad, banner and table for 8

**\$1,500.00  
Value**

- 1/8 page ad in the event program, banner and table for 8

**\$1000.00  
Value**

- Banner at the event and table for 8

**\$400.00  
Value**

- Sponsor table for 8 at the event

**BUSINESS agrees to provide \$\_\_\_\_\_**

☐

Please send an invoice

☐

Enclosed check in the amount of \$\_\_\_\_\_

The Casper USO Show is coordinated by the Fort Caspar Museum Association,  
4001 Ft. Caspar Road • Casper, WY 82604 • Phone 307-235-8462 • Fax 307-235-8464 • [www.fortcasparwyoming.com](http://www.fortcasparwyoming.com)



# ☆The Pet Gazette☆

Brought to you by: **Metro Animal Shelter**

July 2019



We all know what Independence Day means to our Country...what does it mean for our pets?

Some of the problems we see:

- Pets left in hot cars. Most people are well-intentioned wanting to take their pet in the car. Don't...please leave your pets at home. On an average 80 degree July day, a pet can die of heat stroke in just 10 minutes in your car.
- Fireworks are scary. Pets don't get the same joy from fireworks as people do. For many pets it is Boom Boom Nightmare Time. Be sure your pet is safely secured so they don't escape.
- BBQ's, friends, family...are all part of our Independence Day celebrations. With the extra activity around your home, be sure to take precautions to make sure your pet doesn't escape when the door opens more than usual.



The Shelter has well over 100 cats and kittens in need of homes! Last July, we had about 5 cats enter our Shelter every single day all month long. About 10% of cats were brought here by their families – we're trying hard to find those guys new homes as well.

- If you're considering adopting a cat or kitten – thank you! – The Shelter has reduced the \$35 adoption fee to \$0 the entire month of July. Remember though, if you choose one that hasn't been neutered there is a \$100 fully refundable deposit required - but you'll get that back when you get your new cat neutered!
- If you deliver your own cat to us there is a \$10 owner relinquishment fee for each cat

**Thank you to all who support Shelter Animals!**



## 17 DAYS...

...is how long it took Thomas Jefferson to write the Declaration of Independence...with a quill and inkwell!

## 4 DAYS...

...is how long it took Congress to adopt it.



This is an incredible testament to accomplishing tasks. Instead of saying you don't have time, try saying it wasn't a priority.

***"He who knows best knows how little he knows."***

*Thomas Jefferson (1743 - 1826), 3<sup>rd</sup> President of the United States*

## FEATURE CREATURE!!



Meet Spike...he's a black Lab mix brought here by his family on June 5<sup>th</sup> and is ready for a new home. Rescue Rangers has paid for his neuter, rabies vaccination and donated a swag bag full of goodies for his new family. He is about 7 and has been well-mannered here – we would love to see Spike find his forever home! ☺

July 1, 2019

MEMO TO: J. Carter Napier, City Manager

FROM: Tim Cortez, Parks and Recreation Director  
Randy Norvelle, Parks Manager  
Chris Smith, Hogadon Basin Superintendent

SUBJECT: Hogadon Night Lighting Project Update

Summary:

A proposal for adding night skiing at Hogadon was submitted to staff for review in 2018 by Mr. John Lutz. Mr. Lutz feels that with lights being added to two ski runs at Hogadon (Park and Boomerang), the public will be able to ski after their normal workdays and/or the high school teams will be able to practice longer making them more competitive with other districts in the State. A recent survey was completed for Natrona County in which 600 middle and high school students participated. In all, 53% of respondents were positive in wanting after school ski activities. This project would make that possibility a reality.

Hogadon staff was able to seek out other regional ski areas that offer night skiing for expenditure and revenue comparisons. Anticipated operational costs would be about \$61,430 and additional revenues would be approximately \$65,039.00. The numbers represent an increase in revenues of \$3609, net expenses, for the addition of night skiing at Hogadon.

The Friends of Hogadon is fundraising for the construction costs of the project as well as operating funds for three (3) seasons. This total would be approximately \$500,000.

The Friends of Hogadon and Mr. Lutz have put together approximately \$375,000. Currently, their team is looking for the most cost effective way to install the poles that would have the lighting fixtures attached. Due to the soil composition, this task has been more complex than originally anticipated. Their team is also refining the administrative and project oversight components.

The Friends of Hogadon have also obtained a local philanthropist who is willing to fund any operational shortfall associated with the lighting project for three years.

Although some precursory work on the project may occur in 2019, the bulk of the work would likely occur in 2020. Some test holes and mounting methods may be undertaken this year should the project manager need further data for evaluation.



Financial Considerations:

None at this time.

Oversight/Project Responsibility

Tim Cortez, Parks and Recreation Director

Randy Norvelle, Parks Manager

Christopher Smith, Ski Area Superintendent

Attachments:

None.

**From:** Justin Schilling [mailto:[jschilling@wyomuni.org](mailto:jschilling@wyomuni.org)]

**Sent:** Friday, June 28, 2019 5:03 PM

**To:** Renee Jordan-Smith <[rjordansmith@casperwy.gov](mailto:rjordansmith@casperwy.gov)>

**Subject:** Word from WAM - AARP Nominations, WAM Convention, Capitol Celebration, Interim Committee Schedule, Trivia!



Wyoming  
Association of  
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*Building Strong Communities*

## *Word from WAM!*

*A Weekly Message*

**AARP Seeking nominees for Community  
Service Award**

## 2019 Andrus Award to Honor an Outstanding Community Servant Age 50 or Over

For more information on the award, or to  
nominate a deserving individual in your  
community [please click here](#).

Award nominations are due by July 15th.



## WAM Summer Convention in Sheridan



Members enjoy the Wednesday welcome reception at the Brinton Museum

## Sheridan Rolled Out the Red Carpet and Put on an Excellent Event

It was a week filled with amazing venues, beautiful scenery, engaging presentations, productive meetings and even a few heartfelt tributes. The 2019 WAM Summer Convention in Sheridan June 12-14 had it all, as WAM once again came together to learn, connect, engage and act on the behalf, and in the best interest, of the association's 97 member cities and towns. If you were in attendance, thank you again for coming. If you missed it, then you missed out, but we'll look forward to seeing you next June, as the City of Laramie is already hard at work preparing to host next year's event.

For those of you who did attend, we'd ask that you please take a few minutes to complete our follow up survey if you haven't already by [clicking here](#).

WAM would like to thank and recognize everyone from the City of Sheridan and the Towns of Dayton, Ranchester and Clearmont who worked so hard behind the scenes making this year's event a memorable one.



Keynote speaker Commander Mary Kelly entertained and enlightened

**Please Join Us! WAM to Hold Member Lunch Before Capitol Ribbon Cutting**

# *The People's House*

## WYOMING STATE CAPITOL OPEN HOUSE *and* CELEBRATION

JULY 10, 2019 | 1:00 P.M. to 10:00 P.M.



RIBBON CUTTING | LIVE MUSIC  
CAPITOL SQUARE TOURS | FIREWORKS

[www.wyomingcapitolsquare.com](http://www.wyomingcapitolsquare.com)

Join us in Cheyenne at the WAM Office for Lunch  
Before the Capitol Ribbon Cutting on July 10th



We've been anxiously watching here at WAM Headquarters as the scaffolding has come down around the Capitol Building over the last few weeks. The People's House looks amazing and we're excited to get our first look inside on July 10th, at the official ribbon cutting, open house and celebration. Festivities at the Capitol start at 1 p.m., but we'd like to welcome any and all WAM Members who will be in town for the event to join us here at the WAM Office, 315 West 27th St., for lunch and refreshments from 11 a.m. to 12:30 p.m. before we walk over (we're less than a block from the Capitol) to enjoy the day's events. Please let us know if you'll be able to attend so we can gauge catering needs. We hope to see you here in Cheyenne July 10th!

[RSVP](#)

## Legislative Interim Committee Schedule



Left to right: Representative Cyrus Western (Sheridan), WCCA Executive Director Jerimiah Rieman and WAM Executive Director David Fraser listen as Lander Mayor Monte Richardson testifies in front of the Joint Revenue Committee.

## **Interim Committee Season Begins and WAM Needs You!**

As the Wyoming Legislature begins its interim committee work, remember how impactful your presence and participation in these meetings can be to advancing WAM's legislative efforts. Simply put, legislators love to see, and receive input from, local elected officials. So, if any upcoming meetings are in your neck of the woods, we'd encourage you to join us as we lay the groundwork for a successful 2020 Legislative Session.

## **Interim Committee Schedule**

### **July**

8-9 Joint Revenue, Wyoming Game and Fish, Elk Room, Cheyenne, 8:30 AM

9 Joint Appropriations, Joint Forces Readiness Center Auditorium, Cheyenne, 7:00 AM

10 Wyoming Capitol Square Project Grand Opening (See invite above)

15 Joint Efficiency Commission, TBD, Cheyenne, 9 AM

22-23 Joint Travel, Thermopolis Middle School, Thermopolis, 8:30 AM

30 Joint Wyoming's Tomorrow, School District Admin. Building, Pinedale, 8:30 AM

## **Weekly WAM Wyo-centric Trivia!**

### **This Week's Winner Gets a \$10 Pre-Paid Card**

You've got to have a little fun in life. So, every week in Word From WAM, we'll be posting a Wyo-centric trivia question for fun and fabulous prizes. Click the button below to submit your answer, and we'll draw a winner from all the correct answers we receive to get a \$10 pre-paid card from your friends here at WAM. Have fun and good luck!

*\*Please Note\** These cards are good for in-person purchases anywhere Mastercard is accepted, but cannot be used for online purchases.

**Question: Which U.S. Presidential Candidate spoke at Natrona County High School on July 25th, 2000?**

[Click to Answer](#)

**Congratulations** to last week's winner Karen Heath, Clerk/Treasurer for the Town of Medicine Bow. She knew that the Lion Dogs in the Whitney Center at Sheridan College originally resided in Sheridan's Kendrick Park . Thanks for playing and your gift card is on its way!

---



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cities and towns

tel: 307.632.0398 | fax: 307.632.1942 | [www.wyomuni.org](http://www.wyomuni.org)

**From:** Earla Checchi [mailto:checchi@wyomuni.org]  
**Sent:** Tuesday, July 2, 2019 11:16 AM  
**Subject:** WAM-WCCA Energy Lease Program RFP

Good Afternoon,

The Wyoming Association of Municipalities/Wyoming County Commission Association (WAM-WCCA) Energy Lease Program Joint Oversight Board is issuing a request for proposal for the 2019 Energy Lease Program Awards. Cities, towns, and counties are encouraged to apply for leases to increase energy efficiency. Zero interest leases between \$2,500 and \$100,000 will be awarded for projects that will increase the energy efficiency of public facilities, or other projects consistent with the State Energy Conservation Plan (contact WAM for a copy). Attached please find a Request for Proposal soliciting local government lease applications.

Applications must be received at the WAM Office no later than 5:00 p.m. on December 13, 2019. Lease applicants should use the attached WAM-WCCA Energy Lease Program application cover sheet. The Joint Oversight Board will review all applications for consistency with the State Energy Conservation Plan before consideration. Any application not consistent with the State Energy Conservation Plan will be returned to the applicant with an opportunity to revise the application. The Joint Oversight Board will meet in January 2020 to review applications. Awardees will have 90 days to accept the lease award. Funds will be available to the awardees on or after July 1, 2020 and must be requested by June 30, 2021.

Please let me know if you have any questions.

Regards,  
Earla

**Earla Checchi**

*Finance/HR Manager*

*Wyoming Association of Municipalities*

*315 W. 27 Street*

*Cheyenne, WY 82001*

*307.632.0398*

[www.wyomuni.org](http://www.wyomuni.org)

[www.facebook.com/wyomuni](https://www.facebook.com/wyomuni)



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## MEMORANDUM

**TO:** All Mayors, County Commission Chairpersons, Municipal Clerks,  
and County Clerks (All Municipal and County Clerks: Please distribute to  
Mayors and County Commission Chairpersons)

**FROM:** Dave Fraser, WAM Executive Director, and  
Jeremiah Rieman, WCCA Executive Director

**DATE:** July 2, 2019

**SUBJECT:** WAM-WCCA Energy Lease Program Request for Proposals

The Wyoming Association of Municipalities/Wyoming County Commission Association (WAM-WCCA) Energy Lease Program Joint Oversight Board is issuing a request for proposal for the 2019 Energy Lease Program Awards. Cities, towns, and counties are encouraged to apply for leases to increase energy efficiency. Zero interest leases between \$2,500 and \$100,000 will be awarded for projects that will increase the energy efficiency of public facilities, or other projects consistent with the State Energy Conservation Plan (contact WAM for a copy). Attached please find a Request for Proposal soliciting local government lease applications.

The WAM-WCCA Energy Lease Program is overseen by a Joint Oversight Board which consists of three county and three municipal officials appointed by the Presidents of WCCA and WAM. All leases will be for a period of two years, amortized over ten years, and each lease can be renewed up to four times. For example, a lease to replace an inefficient furnace, costing \$10,000, could be a two-year lease with \$1,000 annual payments and a balloon payment at the end of the term for \$8,000. The lease, however, could be renewed four times with a corresponding reduction in the balloon payment. Equal quarterly payments are required.

Applications must be received at the WAM Office no later than 5:00 p.m. on December 13, 2019. Lease applicants should use the attached WAM-WCCA Energy Lease Program application cover sheet. The Joint Oversight Board will review all applications for consistency with the State Energy Conservation Plan before consideration. Any application not consistent with the State Energy Conservation Plan will be returned to the applicant with an opportunity to revise the application. The Joint Oversight Board will meet in January 2020 to review applications. Awardees will have 90 days to accept the lease award. Funds will be available to the awardees on or after July 1, 2020 and must be requested by June 30, 2021.





Wyoming  
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The total amount of lease money available for award on July 1, 2020, is expected to be approximately \$450,000.

Potential lease applicants should carefully read the attached Request for Proposal. For further information, please contact Earla Checchi at the WAM Office, call 307-632-0398 or email [checchi@wyomuni.org](mailto:checchi@wyomuni.org).

**WAM-WCCA Joint Oversight Board:**

Commissioner, Jim Willox, Converse County  
Commissioner, Rob Hendry, Natrona County  
Commissioner, Troy Thompson, Laramie County  
Facility Maintenance Manager, Scott Stevensen, City of Laramie  
Council Member Hailey Morton-Levinson, Town of Jackson  
Clerk/Treasurer Lynette Strecker, City of Torrington





Wyoming  
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*Building Strong Communities*

## **REQUEST FOR PROPOSALS (RFP)**

### **WAM-WCCA ENERGY LEASE PROGRAM**

The WAM-WCCA Energy Lease Program is soliciting Proposals (Lease Applications) for funding of zero interest (0%) leases for projects authorized under the State Energy Conservation Plan (SECP), including energy efficiency improvements to existing, or new public buildings. **The improvements must show a monetary savings, and, if possible, a BTU savings. The BTU savings should have documentation verifying this savings.**

Capitalization for the WAM-WCCA Energy Lease Program comes from a Petroleum Violation Escrow Account grant originally awarded to WAM and WCCA by former Governor Mike Sullivan on May 28, 1991.

Leases under the WAM-WCCA Energy Lease Program shall be in amounts of not less than \$2,500, not more than \$100,000. Leases will be amortized over no more than a ten (10) year period with four equal payments per year.

Lease Applications shall be no longer than three pages. Each lease application shall contain the following information, at a minimum: name of city, town, or county submitting the lease application; name, address, and phone number of the contact person; signature of the mayor or county commission chairman, as applicable; and a general description of the project.

A city, town, or county may submit applications for more than one project. However, each project should be submitted under a separate lease application. If a city, town, or county submits more than one application for this award period, the city, town, or county must **prioritize their project applications**. The total lease outstanding balance for any one city, town, or county shall not exceed \$150,000.

Lease applications will only be accepted from cities, towns, and counties. The city, town, and county submitting a lease application shall be held responsible for full re-payment of any lease award received.

Lease applications must be received at the office of the Wyoming Association of Municipalities (WAM) no later than 5:00 p.m. December 8, 2017. Lease applications can be mailed to the WAM Office at 315 W. 27<sup>th</sup> Street, Cheyenne, WY 82001, faxed to 307-632-1942, or emailed to [checchi@wyomuni.org](mailto:checchi@wyomuni.org).

Lease awards will be determined by the Joint Oversight Board of the WAM-WCCA Energy Lease Program at their meeting in January 2018. Award letters will be mailed out shortly thereafter. Grantees shall accept or deny lease awards in writing within 90 days of award notification, or they shall lose the lease award. Email notification is acceptable. Lease funds will be available on or after July 1, 2018. Awards must be requested by June 30, 2019.

Interested cities, towns, and counties may contact Earla Checchi (307) 632.0398 at the WAM office for more information.



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## LEASE APPLICATION COVER SHEET

### WAM-WCCA ENERGY LEASE PROGRAM

*NOTE: This cover sheet should be the first page of each application for a WAM-WCCA Energy Lease. A separate cover sheet and supporting documents showing the energy savings should be submitted for each project.*

**Please Print or Type**

Title of Project: \_\_\_\_\_

\_\_\_\_\_

Name of City/Town/County: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (307) \_\_\_\_\_

Amount of Lease Requested: \$ \_\_\_\_\_

On behalf of the City/Town/County of \_\_\_\_\_, I hereby agree that all of the information submitted is correct to the best of my knowledge, and that this application is being submitted with the consent of the governing body.

\_\_\_\_\_  
Mayor/Chairman of Board of County Commissioners

\_\_\_\_\_  
Date





**From:** Wyoming Business Council [mailto:WY-Business-Council@public.govdelivery.com]  
**Sent:** Tuesday, July 2, 2019 3:57 PM  
**To:** Renee Jordan-Smith <rjordansmith@casperwy.gov>  
**Subject:** Outdoor rec inspires Wyoming companies



Creating New Opportunities | June 2, 2019

## FEATURE STORY

### Outdoor rec inspires Wyoming companies

As summer approaches, Wyoming's outdoorsy types are packing away the skis and sub-zero sleeping bags as they air out their tents and hiking boots.



## Video



### Sundance to develop a central park

The City of Sundance received a \$484,000 grant to develop a central park on the former Crook County School District Administration building site located adjacent to the Old Stoney building in Sundance.

## Great Ideas



### Powell man sets the mark for shooting benches

The son of a gun dealer, Stukey grew up exposed to a lot of shooting; it would become a life-long hobby and, ultimately, his livelihood.

## More Stories



### Union expands broadband in western Wyoming

Union is launching a fiber-fed broadband project that will connect La Barge, Marbleton, Big Piney, Pinedale, Farson and Eden to its regional 100GB fiber network.



### Business Council board recommends three projects

The Business Council board recommended renovating Campbell County's CAM-PLEX and constructing a biomedical facility for a new Cheyenne company.



#### Facebook

Great to see one of our Kickstart:Wyoming awardees going strong!



#### LinkedIn

With Business Council support, a community asset in northern Wyoming is seeing new life! We love all the activity at Antelope Butte!



#### Twitter

We're excited for more educational opportunities in every corner of #Wyoming.



#### Instagram

Fourth to eighth grade girls are making robots and rockets at Area 59, **Wyoming's largest makerspace.**

## In The News

**Laramie startup offering free training, coaching this summer**

**Casper company brings AR tech to surgeons**

**Manufacturing-Works selects new director**

## Calendar of Events

Capital Square Public Open House and Celebration  
**July 10**

Forecasting Shipping Costs  
**July 23**

Wyoming Mercantile at  
the 2019 Wyoming State  
Fair

**August 13-17**





## FY 2017 Specific Entity and One Cent Quarterly Report

*Please file this form at the conclusion of the quarter. Failure to complete and send in this form could result in a denial of payment for any current or future funding.*

Organization: <u>Mercer Family Resource Center</u>	Program/ Event: <u>Youth Empowerment Council (YEC)</u>		
Contact Person: <u>Cori Cosner-Burton</u>	Phone Number: <u>265-7366</u>	Date: <u>7/1/19</u>	
Please Select One:			
1 <sup>st</sup> Quarter _____	2 <sup>nd</sup> Quarter _____	3 <sup>rd</sup> Quarter _____	4 <sup>th</sup> Quarter <u>X</u> _____

### 1. Mission

Please state the agency's mission/vision:

*Mission: The Youth Empowerment Council is a substance free, responsible, and open group of young leaders that collaborate to better the community, support one another, inspire youth, grow, and lead by example; for youth, by youth*

### 2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from One Cent funding or General Fund Agency funding.**  
**See Attached Document**

### 3. Program significance

- a. *Using bullets describe the individuals who are the focus of your work and are influenced by your activities.*

\*The Youth Empowerment Council (YEC) is a group of youth, 12 to 17, in Natrona County that work together to promote growth and change throughout the community. The YEC chooses their focus according to the areas they feel are important for society.

\*The main population that YEC tries to focus on are young people in our community. Being a YEC member gives youth the opportunity to help better our community and better themselves by building resumes, life skills, ethics and developing morals.

- b. *What impact did the program have on the specified target population and community?*

The impact that YEC has had on this specific population has been incredible, with over 97% of youth being able to identify healthy alternatives to substance use and reporting feeling more informed about suicide. These programs are proactive, impactful, and accessible to youth in our community! YEC gives youth opportunities to attend events that are in a safe, substance free environment. Traditionally, many of the youth who participate in the YEC events are only able to do so because the events are of no cost to them. We see the value of providing such events and opportunities to the youth in our community. These events allow youth to collaborate with their peers, and to become a member of something bigger than themselves. YEC also presents different programs such as SPAT (Suicide Prevention Awareness Team) and BAT (Bullying Awareness Team). The information in these programs are typically presented within the Natrona County School District. YEC also has a substance free sub-committee called #WYAMPLIFY. The objective of this program is for youth of Natrona County to find what activities amplify their life, such as arts, music, sports, literature, and many others.

- c. *Have there been significant trends over the past months regarding your target population?*

Over the last few years, we have been able to keep good rapport with administrators and staff who request the YEC presentations. We usually present to these students and classes quarterly or every semester. Along with the middle and high-schools that we present to on a regular basis, we are having new schools including elementary schools and partnering counties ask for the presentations. When it comes to YEC members, we have a steady group of 10-15 youth who attend meetings and activities on a weekly basis. On average we are seeing one or two new youth each month, with 15 new members since the beginning of the school year. We are always looking at new ways we can recruit youth in the community to be a part of our program. This year we plan to attend lunches at the middle and high schools in order to recruit new members. We are also planning on attending back to school night at the beginning of next year to collaborate with parents.

## 4. Results

a. *Please describe the outcomes/outputs*

*Outcomes:* When looking at outcomes, YEC really tries to focus on educating their peers. They are focusing on changing the knowledge and attitudes of individuals who may come into contact with someone who may be contemplating suicide or been involved with bullying. The programs that YEC provides to their peers, teach other youth the warning signs and prevention skills. YEC also works with their peers to reduce drug activity through #WYAMPLIFY. They provide substance-free activity in Natrona County for all youth ages 12-18. The main outcome that YEC would like to see is a significant reduction in suicides and bullying in Natrona County as well as youth substance use.

*Outputs:* From July 1, 2018 to June 30, 2018, YEC provided 2,898 hours between weekly meetings, member activities, and community volunteering. From July 1, 2018 to June 30, 2019 YEC has consistent weekly attendance of 10-15 youth. YEC provided an additional 667 hours to their peers with the Suicide Prevention Awareness Team presentations. Over the course of summer, YEC has presented to a total of 655 students. As we are seeing an increase of bullying cases in the schools, we are being contacted by elementary schools to do BAT and SPAT presentations.

b. *Please describe the method of measurement*

These hours are measured by taking attendance at weekly meetings multiplied by the hour length of the meeting, as well as all activities that YEC members participate in. The hours for SPAT and BAT are recorded by taking attendance of each youth at every presentation multiplied by the amount of time of the presentations.

c. *Please describe the performance results*

The feedback that YEC receives after presenting SPAT and BAT is very positive and shows that YEC is educating students and peers on how to respond to someone who is showing signs of suicide and/or being bullied. We have had many "Thank You" letters delivered to YEC, as well as many young people who have personally thanked SPAT presenters for their time, saying it gave them insight on how to help their peers or themselves. YEC also receives great feedback for the #WYAMPLIFY events that they host. Youth of Natrona County receive tools and resources that help them to maintain a substance-free life. This information is also shown on the surveys that we conduct. In the Program Results area below, there are examples of this provided from recorded surveys.

## 5. Program Results/Impacts (use bullets)

a. *Explain how much (quantity) service the program delivered*

\*YEC meets weekly, and all year round. In the meetings, the discussions revolve around upcoming community events, pro-social youth activities and working on positive change in the community, with different sub-committee presentations.

\*During the school year July 1, 2018 to June 30, 2019, YEC has had 42 Thursday meetings. Along with weekly meetings, YEC also participates in an average of one to two monthly,

community or YEC sponsored events (21 community events throughout the summer and school year).

- b. *How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.*

YEC has had many success stories when looking back at previous SPAT presentations. The positive feedback that YEC gets from young people is very reassuring and helps members continue to educate their peers. A few youth comments this quarter from SPAT presentations, include: "I liked learning about the resources to go to for suicide." and "I like how she gave us tools to help present suicide." \*Please see participant pre and post data below.

- c. *What does your analysis of the past year's data tell you about what is happening to the impacted target population?*

When analyzing the data collected from surveys provided to each student, we are able to see that there is significance in the Suicide Prevention Awareness Team, Bullying Awareness Team presentations and #WYAMPLIFY substance-free activities. Please note the provided statistics below:

1. Bullying Awareness Team
2. Suicide Prevention Awareness Team
  - i. 82% of students that viewed the SPAT presentation stated they are more aware of local resources pertaining to teen suicide.
  - ii. 93% stated they now know how to get someone help if they are suicidal.
  - iii. 98% of students believed that after viewing the SPAT presentations that it is possible to get help for a suicidal individual.
3. #WYAmplify Substance-free Activities
  - i. 80% of students that attended #WYAmplify activities stated they are very likely to stop or continue to refrain from using substances due to #WYAmplify.
  - ii. 85% of students that attended #WYAmplify activities stated that they received skills and resources to resist substance use.
  - iii. 84% of students that attended #WYAmplify activities stated that they were very satisfied with the #WYAmplify activity.

## 6. Results Analysis

- a. *How could the program have worked better?*

Working with youth can be rewarding in a variety of aspects. Working with youth can also be very challenging. Keeping the attention of youth plays a huge role in keeping the youth active in YEC as well as in our community. Allowing YEC members to pick what they would like to advocate for is one way to make sure they stay engaged. Accountability with youth can also be a challenge. Although some members struggle with this concept, they have been working together as a council to hold each other accountable, including managing their own behaviors inside and outside of the YEC meetings and activities. The majority of the council believe the meetings need to be ran by Robert's Rules of Order.

- b. *How will you address this?*

We intend to continue recruiting new members into YEC to create a stronger council. One way of doing this is for the coordinators to visit current members during their lunch hour to become more involved and known in the schools. We also held two Youth Town Hall meetings where we got insight on what the youth of Casper want to see in the community. Therefore, we will be holding more youth led events and continuing to listen to the youth of Casper with future Town Hall meetings. We currently have plans to keep reaching out to different schools in Natrona County for the opportunity to do more outreach presentations. YEC is being contacted by Elementary Schools to do SPAT presentations. YEC is a SADD (Students Against Destructive Decisions) Chapter. Through this organization, we will reach out to youth in our community about the dangers and consequences of drugs, underage



drinking, and traffic safety. This year YEC collaborated with David Street Station on June 27<sup>th</sup> to host Zombie Ball. Zombie Ball is a substance-free dance open to all youth ages 12-18. YEC provided a free night of fun, food, games, and music. YEC served 200 youth at Zombie Ball. YEC has also been in the process of developing a plan to implement an Indoor Skate-park in Casper. Youth in our community want to create a positive and substance-free environment where they are able to stay healthy and active all year. In order to kick off the campaign of an Indoor Skate-park, YEC hosted their first skate competition on June 21<sup>st</sup>. Youth and adults from around the state came out to support YEC in their efforts to build and Indoor Skate-park. YEC will be partnering with Elevate Wyoming for youth to participate in a workshop to gather information on a business plan for the skate-park. YEC will plan to host more skate competition to keep the community excited and invested in the indoor skate-park.

## Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.

## Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

*I can accurately count the number of people who use our program because:*

- ☐ We sold tickets
- ☐ We took a turnstile count or counted people as they came in
- X We conducted an organized head count
- ☐ All participants were registered
- X We used sign-in sheets
- ☐ We used another method that was pre-approved by the City Manager's Office





### ***YEC Events: Fiscal Year 2018-2019***

- **July 10<sup>th</sup>** – YEC participated in the Casper summer parade advertising for Family Day. Following the parade, YEC volunteered at Family Day.
- **July 26<sup>th</sup>** – YEC held a donation drive at Walmart to receive donations for the Ronald McDonald House in Salt Lake City, Utah.
- **July 30<sup>th</sup> -August 2<sup>nd</sup>** - YEC participated in the Wyoming Youth Summit on Prevention at Mallo Camp in Newcastle, WY. Here, YEC did a SPAT presentation and collaborated with youth from around the state to gain tools and resources focused on prevention.
- **August 18<sup>th</sup>-21<sup>st</sup>** – YEC took a trip to Salt Lake City to serve breakfast to families at the Ronald McDonald House as well as do team building.
- **October 4<sup>th</sup>**- YEC presented SPAT presentations to several high school students in Newcastle.
- **October 16-17<sup>th</sup>**- YEC presented SPAT presentations to Dean Morgan Middle School.
- **December 12<sup>th</sup>**- YEC participated in Challenge Day at Dean Morgan Middle School.
- **December 13<sup>th</sup>**- YEC held a #WYAMPLIFY substance-free event at David Street Station's Ice Skating Rink.
- **December 18<sup>th</sup>**- YEC volunteered at the Toy Distribution hosted by Casper Housing Authority. Here the youth played and entertained the children while their parents got to shop for Christmas gifts.
- **January 7<sup>th</sup>**- YEC did a SPAT presentation at Sagewood Elementary School.
- **January 19<sup>th</sup>** – YEC hosted a donation drive at Walmart for Game for Family Game Night hosted by Mercer Family Resource Center.
- **January 24<sup>th</sup>** – YEC held a #WYAMPLIFY substance-free event at Sunrise Bowling Lanes.
- **January 31<sup>st</sup>** – YEC did a SPAT presentation at the Science Zone.
- **February 7<sup>th</sup>** – YEC volunteered at Family Game Night where they played games with families.
- **March 18<sup>th</sup> & 19<sup>th</sup>**– YEC did SPAT presentations at Dean Morgan Junior High.
- **March 21<sup>st</sup>** – YEC held a #WYAMPLIFY substance-free event called Youth Top Chef in collaboration with Cent\$ible Nutrition Program. Youth had the opportunity to see how being a chef could amplify their life.
- **April 13<sup>th</sup>** – YEC volunteered at the Community Baby Shower where they provided families with needed baby items.

- **May 2<sup>nd</sup>** – YEC participated in the Casper Art Walk by providing a substance-free environment at Mercer Family Resource Center for youth and families. They has yards games, a bouncy house, and tie-dye for all participants.
- **May 3<sup>rd</sup>** – YEC hosted a #WYAMPLIFY event at Pottery By You. The youth painted mugs and enjoyed pizza and conversation with their peers and friends.
- **June 21<sup>st</sup>** – YEC hosted a skating competition in order to raise funds for and indoor skate-park.
- **June 27<sup>th</sup>** – YEC hosted Zombie Ball at David Street Station. They provided a substance-free environment for youth to enjoy a fun summer night of eating, playing games, and dancing with their peers and friends.

*The Youth Empowerment Council is a community organization that recognizes and fosters the youth of the community of Casper. This organization is led by the youth for youth. YEC's main mission is to reach out to the community, volunteer, and to provide leadership opportunities to our youth. The group is very diverse and we have kids from all walks of life. YEC's weekly meeting provides a safe, positive, substance free environment in which the youth can learn to work together, focus on important issues, and let their voices be heard!!*

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